

# Her Majesty's Theatre COVIDSAFE PLAN 2021



**HER MAJESTY'S THEATRE**

4<sup>th</sup> February, 2022

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Version 1.5

CITY OF  
**BALLARAT**



*The City of Ballarat is committed to delivering COVIDSafe events in Her Majesty's Theatre. Our priority is the welfare, health and safety of our patrons, staff, hirers and performers and all who interact and engage with us.*

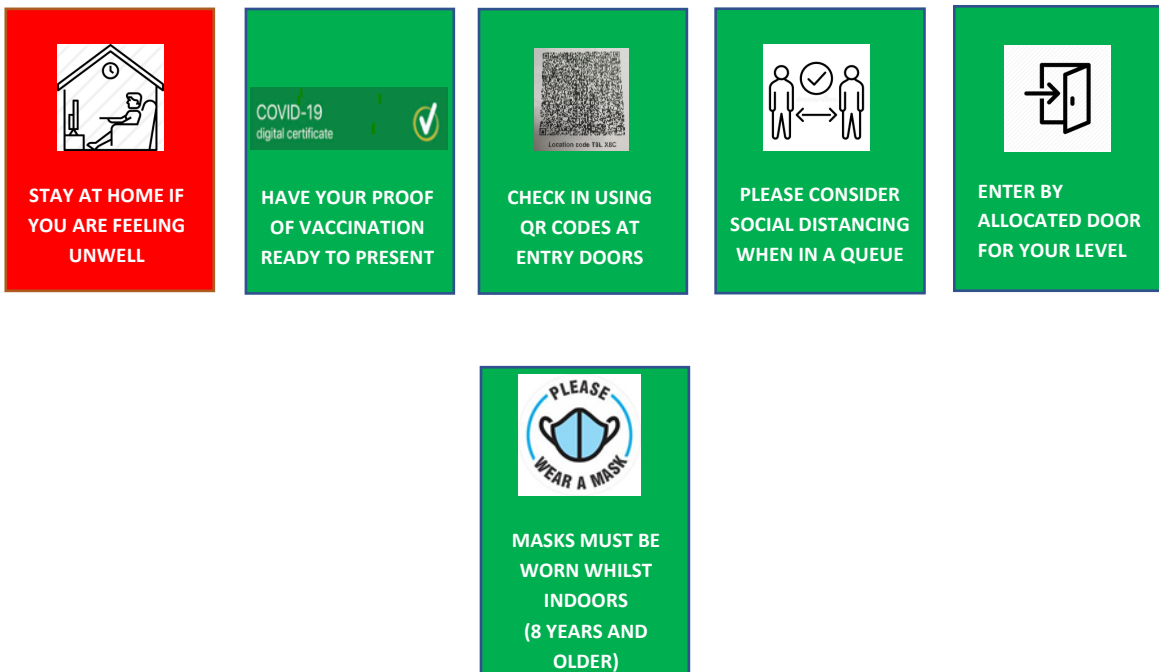
As of the 4<sup>th</sup> February 2022 the staff and management will follow the State Government guidelines and directions to best provide a safe environment:

- We will limit access to the venue to only those who can provide evidence of double vaccination or exemption.
- We will ensure all patrons 8 years and over wear masks whilst indoors.
- We will limit prospects of transmission by requesting appropriate physical distancing, hand sanitising, complying with the wearing of personal protective equipment and reducing unnecessary touching of surfaces throughout the building.
- We will record all visitors check in details to the venue through the Service Victoria App.
- We insist patrons, hirers, contractors, performers and staff remain home if unwell.
- We will continue cleaning practices throughout Her Majesty's Theatre.
- We will continue to promote good hygiene and personal health awareness by patrons, hirers, contractors, performers and staff.
- We will continue to provide the means to educate patrons and staff on COVIDSafe measures and monitor compliance.

We have made some important changes to our venue to assist in keeping our patrons, contractors, hirers and staff safe. *The guidelines below are subject to change at any time in accordance with the latest public health advice from the Victorian State Government.*

**Please note. It is a condition of entry that you meet vaccination requirements.**

**Entry will not be granted if you cannot provide proof of vaccination or exemption.**



## **Our Covid Safe Plan**

Her Majesty's Theatre operates under the guidance of the City of Ballarat and the Victorian Department of Health & Human Services (DHHS). We take advice from relevant authorities on how to manage the impact of COVID-19 as events, staff and patrons return to Her Majesty's Theatre.

We are ensuring all those who work at and visit Her Majesty's Theatre are informed and supported with the information and resources to remain COVIDSafe.

We have implemented a range of measures and procedures to enhance our security and safety throughout Her Majesty's Theatre and rely on all who use our venue (including staff, hirers, contractors and patrons) to follow COVIDSafe guidelines and restrictions.

We have outlined processes and systems in our COVIDSafe Plan that allow for effective contact tracing if there is a COVID-19 infection identified at an event.

We continue to engage with Council risk and safety officers and work within the Council's overarching COVIDSafe Plan to ensure our plan reduces the risk of transmission and enhances safety as reasonably practicable.

Each hirer of Her Majesty's Theatre is required to develop their own COVIDSafe Plan for the management of their events and if necessary, the developed COVIDSafe Plan must align with the Victorian Government's Guidelines and Directions. This is a requirement for every event held at Her Majesty's Theatre.

All hirers are required to provide formal confirmation that cast and crew in attendance at Her Majesty's Theatre Ballarat meet Government directions pertaining to vaccination with respective certificates cited by the Hirer. The Hirer is prepared to provide such evidence upon request by the relevant authority.

All plans are reviewed and retained by the City of Ballarat prior to the event.

## **CONTROL**

## **WHAT YOU NEED TO KNOW**

### **Physical Distancing**

All parties are asked to consider the health and wellbeing of all patrons cast and crew by considering Physical distancing of 1.5 metres should be observed during all events (wherever possible), including travelling to Her Majesty's Theatre, waiting in queues and moving about the venue.

### **Density Quotients**

A Density Quotient of 1:2 sqm is applicable in the Theatre foyer whilst not applicable in the auditorium and back of house.

### **Venue Capacity**

Venue capacity is now 100% of the allocated seating available.

### **Arrive & leave safely**

Patrons will only be able to enter and exit the venue via the designated entrance and exits as directed.

### **Stay home if unwell/directed to isolate**

All visitors to Her Majesty's Theatre feeling unwell should not attend the event. Signage is displayed at the venue to remind visitors of potential COVID-19 symptoms and to get tested and stay home if experiencing symptoms.

Patrons who are required by the Victorian Department of Health & Human Services (DHHS) to self-isolate or quarantine for any reason cannot come to an event.

This may include persons who have come into contact with a confirmed case of COVID-19 who are currently awaiting the result of a COVID-19 test.

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Bag & item restrictions	For events at Her Majesty's Theatre, any item or bag that is too large to fit under a seat must not be brought into the venue and a limit of one bag per person applies.
Facemasks	It is mandatory to wear fitted facemasks indoors. Masks must be carried with you at all times. The venue will at times minimise service at our bars to reduce the need to take off masks whilst in the venue.
Venue Levels	<p>Her Majesty's Theatre has 3 designated levels – Stalls, Dress Circle &amp; Balcony.</p> <p>Your ticket will include which level you are on and which doors to enter and exit from on Lydiard Street.</p>
Cleaning & Hygiene	<p>Continued cleaning throughout the venue, with a focus on high-touch points will be undertaken.</p> <p>Professional cleaning will be conducted following each event.</p> <p>Hand sanitiser stations are in place throughout the venue.</p>
Signage & Messaging	Signage is in place throughout the venue reminding all visitors of COVIDSafe requirements and expectations.
QR code check in	<p>All Staff, Patrons, Performers and Hirers are required to check-in upon entry with the event organiser providing staff to monitor check-in. This staff member should be identifiable as a Check-in Marshal by way of a badge or identifiable clothing.</p> <p>Patrons are encouraged to download the Services Victoria app prior to attending the event to assist with the digital check-in.</p> <p>The staff will direct patrons to check in via the QR Code displayed on entry. Whilst patrons unable to utilise this service will be assisted by check in staff who will assist via the Service Victoria Check in Kiosk application to ensure compliance.</p>
Vaccination	It is a requirement of entry that All Staff, Performers, Hirers, Contractors and Patrons are fully vaccinated or have a valid exemption.
Ticketing model	Each event at the venue will operate with an adjusted ticketing model.
Seated Experience	We ask that patrons are mindful and respectful of other patrons.

**Please kindly respect our staff as they follow these directions to ensure you're wellbeing, health and safety.**

For further information please do not hesitate to contact the City of Ballarat on 5320 5500.

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